

# School Purchasing Alliance Cooperative

## Cost/Price Analysis Form

### Determination of Cost or Price Analysis Reasonableness

Purpose: Federal regulations require documentation of cost analysis or price analysis for every procurement action at or above \$250,000 (see 2 CFR 200.323), however, the state of Texas "Simplified Acquisition Threshold" is \$50,000. The Determination of Cost or Price Reasonableness form is used to document the analysis showing that the offered price is fair and reasonable. The form is kept as part of the procurement file to demonstrate that the procurement process was conducted in an open and fair manner and that SPA received the most advantageous pricing. **SPA purchases are made using Interlocal Agreement or purchasing cooperative (TEC 44.031(a)(4),/Tex. Gov't Code Ch. 791;2 CFR 200.318(e) and ARM Section 17.**

Goods or Services to be Purchased:

Fresh Dairy Products

RFP Title:

RFP 03-2019 Dairy

Vendor Name

Borden

Estimated Amount of Purchase

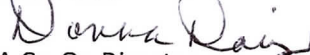
15.5M

Cost or price offered or fee negotiated is considered fair and reasonable and is supported by attached documentation and/or detailed discussion of the cost or price analysis. The primary method is a comparison of complete pricing offered by vendors. In addition historical data may be used to compare previous to currently proposed pricing for similar items.

Please see attached analysis of products offered by both Borden and Oak Farms. SPA received 2 responses to the RFP. Borden offered better pricing as well as additional deliveries. Market price comparison revealed Borden to be the better choice and the pricing fair and reasonable.

I certify that the information provided is true and correct to the best of my knowledge and belief. I further certify that I have determined that the costs or prices proposed are necessary, fair, and reasonable.

Name: Donna Davis

Signature: 

Title: SPA Co-Op Director