

School Purchasing Alliance Cooperative

Cost/Price Analysis Form

Determination of Cost or Price Analysis Reasonableness

Purpose: Federal regulations require documentation of cost analysis or price analysis for every procurement action at or above \$250,000 (see 2 CFR 200.323), however, the state of Texas "Simplified Acquisition Threshold" is \$50,000. The Determination of Cost or Price Reasonableness form is used to document the analysis showing that the offered price is fair and reasonable. The form is kept as part of the procurement file to demonstrate that the procurement process was conducted in an open and fair manner and that SPA received the most advantageous pricing. **SPA purchases are made using Interlocal Agreement or purchasing cooperative (TEC 44.031(a)(4),/Tex. Gov't Code Ch. 791;2 CFR 200.318(e) and ARM Section 17.**

Goods or Services to be Purchased:

Fresh produce

RFP Title:

RFP 07-2019 Produce

Vendor Name

Hardies, Brothers, Chef's, Scarmardo

Estimated Amount of Purchase

4.5 M

Cost or price offered or fee negotiated is considered fair and reasonable and is supported by attached documentation and/or detailed discussion of the cost or price analysis. The primary method is a comparison of competitive pricing offered by vendors. In addition historical data may be used to compare previous to currently proposed pricing for similar items.

Produce comparisons show pricing to be fair and reasonable. Date Back Up included. Districts evaluate and choose which one best serves their needs. Produce companies who service SPA are geographically located and not all vendors service all districts. Brothers also delivers DOD.

I certify that the information provided is true and correct to the best of my knowledge and belief. I further certify that I have determined that the costs or prices proposed are necessary, fair, and, reasonable.

Name: Donna Davis

Signature:

Title: SPA Co-Op Director